

Sycamore High School PTO

PTO General Meeting Minutes

Friday, April 10, 2015

The meeting was called to order by Tami Comerford at 9:00am. Approximately 20 parents/officers/staff were in attendance.

Recording Secretary – Jamie Green

The minutes from the March, 2015 meeting was presented. Molly Polasky made a motion to accept the minutes as written and Patty Banzhaf seconded. The minutes were approved.

Principal's Report – Doug Mader, Principal

- We are in final stage of the process to recommend a new Vice Principal.
- The scheduling process is looking at Class/Course numbers to analyze course interest and staffing levels.
- The testing schedule for May 4-14 is coming out as an email to parents with a 4 page attachment. This includes end of course assessments and AP exams.
- College Credit Plus Meeting- We have submitted over 35 classes for review and are waiting to hear back from the universities. Placement tests in Math must be completed by April 30th. Kids can sign up to take the 50 minute test at the Career office.
- Operation Give Back – Students will view a video during ACE bell. April's challenge will be paper towels & toilet paper & canned goods. Winning paper product 5th bell class will receive a pizza party. Winning canned goods 5th bell class will receive Chipotle party.
- Graduation requirements for Tech/Financial are being reviewed. We hope to know more on this by April 22.
- Mr. Mader and Mr. Corattiyil spoke at Oracle's national conference in Washington DC. Sycamore will be a prototype for a new product Oracle is developing.
- We are working with the CINTAS center to finalize graduation plans for 2015 and setting the dates for 2016 and 2017. We have a meeting to finalize graduation details today.
- We are looking into using Docuforms for 7-12 grades next year which will streamline beginning of the year paperwork and fees.

Teacher Representative – Chelsea Rose

- Robin Wells-Kamp, counsellor, discussed the upcoming Career Speaker Days on 4/21 and 5/1. Most speakers are parents and alumni. Teachers must register their classes on Google doc by Sunday. Individual students may sign up at the Career Center. 4/21 will be bells 1,2,3 and 5/1 will be bells 5,6,7. More information is on the high school website and sent out in a Naviance email.
- Brian Sweeney, counsellor – We are in the process of updating our district's "Response to Grief" plan. We have purchased/assembled 12 Crisis Comfort Bags using PTO project monies. Items in the bag include resources/info for students & staff, stress relief items (markers, stress balls, playdoh, etc...), Kleenex. We are also tracking information about meetings in order to improve our support.
- Next Thursday is a college fair at Xavier. Info should go out in a Naviance email today.
- Thank you for the Counsellor's fund.
- May 1st – Senior's deadline for college decision.
- There may be some safety drills in May due to state requirement changes that went into effect 3/23.

Treasurer's Report – Rhonda Augustin

- See distributed financial reports for our current balance, income and expenses.
- We are looking to end our fiscal year with enough balance to finance the purchase start-up inventory for our new Bookstore. We will hold off paying the \$10,000 building wide project till next year in order to make sure we have enough to fully stock our new bookstore for next year.
- Bookstore update - We have the polo shirt required for the Japan trip for \$22. Additional sizes can be order. Camelback water bottles are back in stock, along with umbrellas, lanyards, pens, rain jackets and a new long sleeve vintage shirt. Pre-order forms for "Catcher in the Rye" are due and summer reading order forms will be due by May 1st – Becky is currently working on next year's volunteer work schedule. Email her at sycamorebookstore@gmail.com to keep your current spot or make changes.

- Kroger Community Reward Program requires a re-enrollment each year starting April 1st. You must re-enroll by April 30th to have no interruption of your donation dollars.

Vice-President – Angela Radakovich

- Projects – Approved projects are on the PTO websites. All but one reimbursement receipts have been received. We spent approximately \$4200.
- Bridge Builders Luncheon – April 28th – chaired by Lisa Borchers – Forms for students to nominate teachers are at the front desk and are due by 4/10. Still need volunteers for 2 more pasta salads and 2 more garden salads.
- Nomination Committee presented 2015/2016 PTO Executive Board Nominated Slate. A motion was made by Angela Radakovich to approve the slate, Lisa Tosh seconded. The slate was approved by vote. The committee will continue working to fill committee chair positions.
 - President – Tami Comerford
 - Vice President – Jamie Green
 - Treasurer – Sheila Kidd
 - Recording Secretary – Molly Polasky
 - Corresponding Secretary – Suzanne Van Den Brink

Corresponding Secretary – Maureen Gearin

- Staff Appreciation Meal – Chairs Christy Cough and Lisa Higgins – will be May 4th. Volunteers are needed to bring dessert & side dishes by 10:30am. You can sign up at the back of the room.
- Last year for OGT snacks – thank you to Kathy McClure for organizing the snacks.
- So far, we have 13 retirements this year.
- Thanks You notes are on the back table.

Recording Secretary – Jamie Green – no report

President’s Report – Tami Comerford

- May meeting will be changed to May 8th.
- 2015 Senior Class Committee (Karen Bemmes, Lisa Tosh, Angi Marks) – upcoming events include Community Service day in May and Senior Picnic in June and counsellor’s luncheon on April 16th.
- After Prom – 5/17 – Theme is “Night at the Movies” – Fran Bitzer and Mary Wynn Haupt - Next decorations meeting on 4/14 at 7pm in commons –Volunteers are needed, please use the link on the constant contact to sign up on SignUp Genius – Donations are being taken through PayPal using the link on Constant contact. Tickets will remain \$20. Marketing students are working on our publicity.
- ODD couple Dance – Drew Setser – Great event and great time had by all that attended. Wrap up meeting is 4/13. Thank you to everyone that worked on the committee.
- PTO Scholarships – chaired by Mary Tyler – we currently have 22 nominations. The committee is meeting on 4/21.

Upcoming events –

April – Operation GiveBack (OGB) is collecting paper goods and canned food items. Items collected in 5th bell.

April 15 – 1pm – AP exam pre-registration

April 17, 23, 24 at 7:30pm and April 18, 25 at 5:30pm – Shrek performance - shs auditorium

April 21 – Career Speaker Day

April 22 – Last Coffee w/ Counsellor – at 9am

April 23 – Star Party following Shrek performance

April 24 – Relay for Life – 4pm to 6am

Apr 28 – Bridge Builders Luncheon

May 1 – Career Speaker Day

May 16/17 – Prom/After-Prom

June 3 – Senior Picnic

New Business

None

The meeting was adjourned at 10:30am.

Next PTO Meeting is Friday, May 8, 2015 at 9am