

# Sycamore High School PTO

PTO General Meeting Minutes

Friday, May 13, 2016

The meeting was called to order by Tami Comerford at 9:17am. Approximately 30 parents/officers/staff were in attendance. Breakfast provided by staff/administration – Thank you!

## **Recording Secretary – Molly Polasky**

The minutes from the April 8, 2016 meeting were presented. Patty Banzhaf made a motion to accept the minutes Lisa Tosh seconded. The minutes were approved.

## **Principal's Report – Doug Mader, Principal**

- School from Cleveland came to see the Hangar bookstore.
- Copywriting the AVES logo in process.
- Sycamore AVES flags up in Blue Ash, Symmes Twnshp & Montgomery up before graduation. Flags purchased by communities or by student clubs not district funds.
- Graduation details worked on, more communication to senior parents next week.
- Senior bike parade – DM submitting parade permit for event, held 5/17 @ 7:05am. Will follow AVES lot to 2<sup>nd</sup> driveway.
- Additional security added at night next week.
- Recognition & other ceremonies to be held next week, senior field day will be in conjunction with senior picnic, graduation practice on Friday 5/20 with dismissal at 10:30am
- 5/16 & 17 incoming freshman camp, underclassmen will be leaders.
- May 16<sup>th</sup> is last day for schedule changes.
- AP exams going well & smoothly.
- Will communicate picture & schedule pick up day, 1-1 devices as well. No earlier than Aug 11<sup>th</sup>.
- Will continue with Final forms, roll over date 6/6. Email to parents will generate to resign forms.
- District Construction-looking at HS, Greene & JH. Pool currently closed, bus ramp will close over summer to take roof off pool, will paint, redo tile & coat bleachers & ceiling. Exhaust fans already installed to keep chlorine down. Will resurface gym floor & put in new graphics. Would like to move some current student lockers into locker rooms as student population close to 1700 & building has 2700 lockers. Other ideas for future to expand commons, have athletic area with concessions & social area on first floor

## **Faculty/Staff Representative – Ann Delehanty-Koenig (Mrs.DK)**

- Department reviewing graduation program for accuracy.
- Final senior transcripts sent electronically through Naviance to colleges. Paper copy mailed home 2-3 weeks after school ends.
- Dept is finishing individual meetings with juniors.
- Facebook page going well.
- Will have 10-14 extended ACE bells when counselors will meet with kids in small groups to review topics important to them.

## **Treasurer's Report-Sheila Kidd**

- Review of Current Financials - \$47,303.55 in operating fund.
- \$1260 profit from Odd Couples, received \$ from soda machine & Pipkins. Have payments for 3 approved project requests, staff appreciation & principal's breakfast to pay.
- AVES Hangar has \$16805 profit which is \$2000 over budget!
  - Work study partnership great.
  - Summer reading packets on sale.
  - Planners will be in stock in August.
  - Will be special back to school shopping opportunities.
  - Bookstore will be primary distributor for AVES logo spiritwear. Want kids & parents from all over district to come to store.
- Reminded everyone to re-enroll Kroger cards. Tami Comerford will put reminder in Constant Contact
- Angela Radakovich requested member to turn in Pipkins receipts, she'll turn in one more time before end of school.

### **Corresponding Secretary – Suzanne Van Den Brink**

- Thanked Lisa Higgins & Christy Clough for all staff appreciation work.
- 4 additional retirees will receive AVES tumbler & small gift card from PTO. Will also drop off small token of appreciation to staff & administrators who have supported the PTO during the year.
- PTO members whose youngest child graduates this year were recognized by Tami Comerford.
- Tami Comerford, outgoing HS PTO President recognized for efforts.
- Thank you notes received from staff were shared.

### **Vice-President – Jamie Green**

- Bridge Builders – Lisa Borchers. Thanked all who donated, 39 staff members including teachers, counselors & EA's recognized, with several receiving more than one nomination.
- Open Committee Chair positions: Directory, Hospitality, After Prom. Also a few co-chair positions & sub committee chairs.

### **Recording Secretary – Molly Polasky, no report**

### **President's Report – Tami Comerford**

- District sent communication survey out Tuesday, please complete and give district feedback!
- Senior project with English department-PTO helps stuff letters and attach seed packets. Those identified are invited to graduation where they can attend the staff reception and have special seating.
- Scholarship – Mary Tyler reported recipients selected. Will be named Thursday at Senior awards. 4 scholarships awarded, each \$750.
- Senior launch day today. Yard signs filled out & put up during graduation rehearsal. Able to transfer \$250 to after prom since they were under budget.
- After Prom – Spot on with parent donations, up with business donations & community donations. Shooting for 600 in ticket sales.
- Graduation open to everyone, no tickets required.

### **New Business**

- Liz Lothrop lost her battle with cancer. Service on 5/20 @6pm at Crossroads Church.
- Monday, May 22<sup>nd</sup> 2017 graduation next year at 7pm.  
Saturday, May 18<sup>th</sup> 2018 graduation the following year at 11am.

### **Old Business - none**

The meeting was adjourned at 10:29am

**Next PTO event is Friday, August 26, 2016 at 9am, Back to School Coffee**

Respectfully submitted, Molly Polasky