

Sycamore High School PTO

PTO General Meeting Minutes

Friday, March 11, 2016

The meeting was called to order by Tami Comerford at 9:06am. Approximately 30 parents/officers/staff were in attendance.

Recording Secretary – Molly Polasky

The minutes from the February 12, 2016 meeting were presented. Patty Banzhaf made a motion to accept the minutes Mary Tyler seconded. The minutes were approved.

Faculty/Staff Representative – Ann Delehanty-Koenig (Mrs.DK)

- College credit plus intent to participate forms due 3/15. Many forms in already. Are currently cross-referencing kids who have signed up for CCP courses @ SHS with forms turned in.
- Mrs. Stephenson & Mrs. Rose attending PTO meeting today. Counselors hope to attend more PTO meetings & Coffee with Counselors presentations.
- Dept. has begun meeting with current juniors one on one to review and prep for senior year.
- ACT will be April 9, late registration closes Feb 18. SAT will be May 7, late registration closes April 8.
- Spring College Fair at Cintas Center at Xavier U is Tues, April 19.
- Coffee with Counselor topic "Trends in College Admission Process" held 3/16
- Doug Mader and Mrs. DK spoke at SJH PTO meeting 3/7.
- Parent asked - What is Mr. Millett's role and area of expertise? He is half time student assistance & half time secondary planning. Counselors direct students to him with specific school questions. He organizes college rep visits, college reps, and military recruiters. Provides extra naviance help, gap years & other extra programs. Is point of contact with scholarships and works with individual students when needing more support and coordinates regional campuses.
- Acceptance to Live Oaks/Scarlet Oaks not received yet.

Principal's Report – Doug Mader, Principal

- Scheduling spread sheets finished and go to department heads Monday. Hope to provide list of classes to students before school over or first week of summer. Will not have bells assigned.
- Schedule pick up will occur one week before school begins. Will be 1-1 technology next year. Students will get device or bring own. Have systems in place for onsite repair and if student forgets device. Professional development for teachers planned regarding tech.
- Looking at renovations & updates for building after spring break. Will put plan together with Chad Lewis for summer plans and longer term changes. HS needs more flexible spaces.
- Class meetings to be held after spring break. Topics include drugs & expectations for rest of year. Education for parents & kids coming. District looking at social media education for parents. Will probably do drug awareness ed for grades 7-12.
- ASPIRE test data sent. Info conveyed to parents about what data means. Dept heads have info to drive instruction. Ex: 88 students in honors and accel math scored lowest in math calculations-teacher needs to make sure to remind students of basics.
- April 18, teachers in 7-12 by dept, will meet and review what is important at each grade & how often it's taught and if appropriate layer ASPIRE data on top of that.
- Will design new curriculum maps for each dept. All teachers will give same test, common assessments, throughout the year and see how all kids are doing. Will have standards to address, general timeline to follow, then assess and compare. Common assessments will be written by teacher team. Must work to standards. Health curriculum doesn't seem to grow with kids, will look at as part of process.
- Parent asked-Can ASPIRE scores get posted on Naviance? DM will check. College board gave school a huge PDF and Mrs. Warren put into spreadsheets for individual students.

Faculty – Emily Sweeney

- Senior Capstones- All seniors except those in AP do this. Students research a topic of their choosing-a passion, possible career, etc. Work begins 2nd semester. On May 10th, Tuesday evening, 5:45pm – 8:00pm, students present to community members who have interest or connection to topic. Need over 100 volunteers. Recruiting PTO members, SAFA members, RAVE (retired aviators) members and any interested adults in community. TC will share with ASSPO to recruit other parents in district who may not have high school students.

Treasurer's Report-Sheila Kidd

- Review of Current Financials - \$51,511.88 in operating fund.
- AVES Hangar has \$12,780 profit! Jill Whaley & Lisa Tosh report:
 - Work study kids in store today, stop in and say hi.
 - AP Jr or Sr English have books to purchase. No extra copies in store.
 - Car magnets back in stock
 - Will continue to take spirit wear orders.

President's Report – Tami Comerford

- Tami asked for a motion to change "President" to "President or Co-Presidents" to reflect consistency in the by- laws document. Kathy McClure moved that the terms "President or Co-Presidents" be used throughout the PTO By-Laws document for consistency. Tammy Fales seconded. Motion approved.
- Tami recommended a motion be made to clarify wording of the Standing Rules for Projects Committee. Kathy McClure moved to amend the Standing Rules for Projects Committee to state "Funds cannot be used for professional fees such as conferences, national certification and classes" and that "Faculty, staff and parents must be a PTO member to request project money". Angela Radakovich seconded and the motion was approved.

- Clothing Drive – A reminder that Esther Adams is collecting gently used business attire for some of her students who need business clothing when dealing with the public. If you would like to donate, contact Esther @ Adamse@sycamoreschools.org.
- Odd couples- Lindsey & Brynn
Have just shy of 700 tickets sold and will set 75 tables
Juggling club, jazz band, choir all performing
Have great committees – started promoting event earlier & did not need to directly market to clubs or sports teams
Tear down is Sunday at noon, students can earn service hours for helping
- After Prom – Fran is ready to go after Odd Couples & appreciates contributions so far. Vegas Nights is theme.
- Spring Fling is 3/31 at STIR, Mom’s night out is SAB fundraiser hosted by Boy’s & Girls’ soccer teams. Cost is \$39 per person.
- Will update board position job descriptions and hope to do committee chair positions later this year.

Vice-President – Jamie Green

- JG presented list of recommended purchases. She reported DM very helpful finding alternative funding for some things. JG made a motion to approve the committee recommendations for projects totaling \$5000. Kathy McClure seconded and the motion was approved.
- JG presented the Executive Board Slate:
Co-Presidents: Molly Polasky & Angela Radakovich
Vice President: Suzanne VanDenBrink
Treasurer: Sheila Kidd
Recording Secretary: Mary Tyler
Corresponding Secretary: Elizabeth Bruggeman
No nominations were made from the floor. Members will vote on the board next month
- Please let JG know if you plan to return to your committee chair position next year.
- Bridge Builders – JG reported for Lisa Borchers. Bridge Builders is lunch for staff members nominated by students who have made a difference. Nomination form on website. Lunch is 4/26 and Lisa needs volunteers to send in food items.

Recording Secretary – Molly Polasky

- The HUB – Mary Tyler reported more volunteers are welcome.

Corresponding Secretary – Suzanne Van Den Brink

- Next staff meal Monday, May 2.
- Purchased a Tervis tumbler and Graeter’s gift card fo Paula Gill & Helen White who retired.

Announcements

- Send any committee information for the HS newsletter to Carol before spring break.
- No coffee with counselors in May, last one is in April.

➤ **Upcoming Events**

- Saturday, March 12 – Odd Couples, 6-10:30pm
- Wednesday, March 16 – Coffee with Counselors, 9am – “Trends in College Admissions”
- Thursday, March 31 - Spring Fling at STIR, 7pm
- Friday/Saturday, April 8 & 9 – Aves Theatre Spring Musical “Bring it On”
- Friday/Saturday, April 15 & 16 – Aves Theatre Spring Musical “Bring it On”
- Tuesday, April 26, Bridge Builders Luncheon, 11:30am
- May 14/15- Prom/After Prom

Old Business - none

The meeting was adjourned at 10:22am

Next PTO Meeting is Friday, April 8, 2016 at 9am

Respectfully submitted, Molly Polasky