

PTO DEPOSIT FORM

Sycamore Junior High School PTO

Use this form to submit funds to the PTO Treasurer for deposit. Checks can be placed in the PTO Treasurer's mailbox in the main office. Cash deposits should be delivered in person. Please call Tom Ward at 513.520.0826 to make arrangements. My home address is: 11042 Toddtee Ln (45242).

Submitted by: _____

Phone Number: _____ **Today's Date:** _____

DEPOSIT INFORMATION

Total COINS for Deposit: _____

Total CASH for Deposit: _____

Total Amount of CHECKS: _____

Number of Checks: _____

TOTAL AMOUNT OF DEPOSIT: _____

REASON FOR DEPOSIT

- Aviator Bash Box Tops Gift Card Sales
 Kroger Rewards Membership Pipkins

Flight Fest (Description: _____)

Restaurant Rewards (Description: _____)

Other (Description: _____)

Explanation of Incoming Funds: _____

Questions? Contact Tom Ward at JHPTOTreasurer@sycamoreschools.org or 513.520.0826

For Treasurer's Use ONLY: Date Deposited: _____ QuickBooks: _____

Account Receiving Money: _____

Treasurer's Signature _____