

Minutes Sycamore High School PTO

General Meeting Agenda
Thursday, Nov 9, 2023 - 9:00am
Room 1809

Call to Order

- Reference files posted online
 - Presentation
<https://docs.google.com/presentation/d/1tyimk2Cl2b5P4U6NUdN7XV-qv9Ka6eTF33galQ-3zuw/edit?usp=sharing>
 - Bylaws (we will be proposing changes, so refer to this current version if needed)
<https://docs.google.com/.../1GGeSrPf7LxdW6hnVutVf.../edit...>
- Introduce guests

Technical issues. Streaming VIA FB live on cell phone

Aves Hangar Product Showcase

Angela Brock (aveshangar@sycamoreschools.org) Christa Lloyd covered today.
seniors fashion show of new items

Principal's Report

Taylor Porter (portert@sycamoreschools.org)

Thanks to senior HALLOWEEN and Supporting Academic recruitment

- *MTSS multi tiered system of support*
 - *1st quarter academic update- less D, F, I over first quarter than last year- do we look at student teacher ratio? Do we break it down to students to synnovation lab or those with IEP's*

MTSS behavior model - focus on the next 30 days is tardiness. PBIS is now active at the high school. Division of duties for teachers and administration and who handles what. 3 things of note: cell phone violations, class tardiness, classroom disruptions. Most infractions were classroom tardiness.

Every classroom has doors that lock when you close the door. If a student is tardy the teacher will begin tasks and then addresses the tardy students. Students will be admitted into the classroom within a minute or two. Do we have a behavior analyst (BCBA) on the committee? TP-no, there is a blend of experiences on the committee. TP will investigate the reason for tardiness. How many of these are the first bell? Seniors are leading the lateness charge. Parking pass is a privilege not a right. Senioritis?

*Brian Sweeney- state mandated education occurred earlier this week in aves bell; historically Sycamore already doing suicide prevention for last 14 years. New HB123- State Mandate- **social inclusion** at least 45 minutes, program being used is the SANDY HOOK Promise- includes video with speakers of all ages. Men's cross country team - It starts with hello. It was a positive experience . Next up **violence prevention and suicide prevention**. Video made for k-12 audience. Parents/students can opt out. Facilitated by aves bell teachers in the high school.*

How will the inclusion option be supported? Plans TBD in the classroom and in hallways. Plans are still being made- there are some tie-ins with PBIS. Maybe do the "XC greeting" more often? Brian Sweeney - a morning welcome was done a lot during covid by staff.

Exam schedule- before break kids should know generally the semester quarter grade.

From the audience: Parking lot : Valley stream and Cornell intersection. Last year we had a policeman directing traffic. Not this year. Feels unsafe. TP - has requested to bring the officer back- especially in the morning. Parking is not finished design as of yet. It may be through the 2023-24 school year before the parking lot is fully complete. Can we leverage other support staff to assist during drop off?

General Session Voting

Exec board has 5 requested changes to SHS PTO bylaws; bring to general meeting for approval.

General Session Vote #1

- **Bylaws change to reflect recommended changes to Article III, Policy #1**
ARTICLE XII: AMENDMENT/REVISION OF BYLAWS
 - From: Other than Article III.1 regarding the nonprofit nature of the organization, these Bylaws may be amended at any meeting of the membership, by a majority vote of the members present at such a meeting.
 - To: These Bylaws may be amended at any meeting of the membership, by a majority vote of the members present at such a meeting.

Motion 1 Proposition to revise article III policy 1 by Brial Laughlin: proposal was seconded by Kim Rospond; capture votes on FB digitally; votes in room 12 yeses, 0 nos

General Session Vote #2

Bylaws change to enable 501c tax status filing

ARTICLE III: POLICIES, #1

- From: The SHS PTO is a not-for-profit organization as defined by section 501(c)(3) of the Internal Revenue Code, and it must abide by all regulations concerning such organizations.
- To: The SHS PTO is not-for-profit, organized exclusively for **educational purposes** in accordance with section 501(C) (3) of the Internal Revenue Code or corresponding section of any future federal tax code.

Motion by Brian L. and 2nded by Leslie Davis; Vote- 15 yeses 0 nos

General Session Vote #3

ARTICLE IX : RELATIONSHIP WITH THE ASSOCIATION OF SYCAMORE SCHOOLS PARENT ORGANIZATIONS (ASSPO)

From: The SHS PTO is a member of and **maintains its IRS 501(c)(3) status** through the Association of Sycamore Schools Parent Organizations (ASSPO). To remain in good standing the SHS PTO will complete the following requirements:

- **The SHS PTO Treasurer will submit all registrations and reports to State and Federal agencies as required to ensure compliance with state and federal law and to maintain IRS 501(c)(3) status.**

- The SHS PTO President or Co-Presidents will submit documentation on an annual basis to ASSPO per the ASSPO Compliance Checklist.
 - The SHS President or Co-Presidents will submit all revisions to Bylaws to ASSPO upon approval.
 - The SHS PTO Executive Board will comply with all Articles as stated in the ASSPO Bylaws.
- To: The SHS PTO is a member of the Association of Sycamore Schools Parent Organizations (ASSPO). To remain in good standing the SHS PTO will complete the following requirements:
- The SHS PTO President or Co-Presidents will submit documentation on an annual basis to ASSPO per the ASSPO Compliance Checklist.
 - The SHS President or Co-Presidents will submit all revisions to Bylaws to ASSPO upon approval.
 - The SHS PTO Executive Board will comply with all Articles as stated in the ASSPO Bylaws.

Motioned by Brian Laughlin, Seconded by Leslie Davis Vote # 14 yeses 0 nos

General Session Vote #4

Bylaws change to allow for annual, recurring expenses to be eligible for project funding

ARTICLE VIII: COMMITTEES, Special Committees, #2, part d

From: Projects Funds **will be used for one-time expenses, and not for ongoing, annual expenses.**

An exception is made for a pilot program, which may be funded from the Projects budget for one year and then from other sources if approved as an ongoing program.

To: Projects Funds will be primarily used for one-time expenses. Ongoing, annual expenses are eligible. But if something is identified as ongoing in perpetuity, then it will be moved from project eligible to a budget line item.

Motioned by Brian Laughlin, Seconded by Leslie Davis; vote 14yeeses 0 nos

General Session Vote #5

Bylaws change to allow for broader online voting

ARTICLE V: MEETINGS, #3

From: The quorum for a general PTO meeting shall be equal to the number of Executive Board members present and an equivalent number of PTO members (who are not members of the Executive Board) plus one for the transaction of business at any meeting.

To: The quorum for a general PTO meeting shall be equal to the number of Executive Board members present and an equivalent number of PTO members (who are not members of the Executive Board) plus one for the transaction of business at any meeting.

a) **In the event that voting needs to take place via non-in person format, the president will ask membership for objections only. Members may voice objections through chat or verbally. If no objections are heard within a reasonable time, no less than 30 seconds, then a motion to accept is taken.**

b) **Motions can be questioned up to but not more than 24 hours after proposed. Thus allowing members who watch at a later time the opportunity to voice concerns. These questions can be given via email or other written communication to the presidents.**

Motioned by Brian Laughlin, Seconded by Leslie Davis; vote 15 yeses ; 0 nos

Requested approval of additional projects

PROJECTS Vote # 6

Project/item requested: The Sycamore Leaf website platform (SNO Sites)

Benefits: The Sycamore Leaf publishes a monthly print magazine, The Leaf, which we also publish to our website, shsleaf.org. This allows us to be timely and responsive to issues around the school and district, and to extend our coverage and audience to make it accessible to all students and community members. The entire district benefits from this, as our journalistic mandate is to report on the people and issues affecting our community. Cost: \$650

Motioned by Brian Laughlin, Seconded by Leslie Davis 15 yeases 0 nos- in the room.

***** Proposals left open on FB and no nos so all motions have passed. Message conveyed via text from Brian on 11/13/23. ******

Board Updates

- President: Brian Laughlin (hspto@sycamoreschools.org)
 - Voting
 - December coffee with the counselors *junior focused, Jan 17th coffee with counselors regarding scheduling.*
 - Plea for decorating chair for Odd couples *to keep it as a desired and high quality event*
 - Survey results: After prom is the most loved/attended event. *Need junior parents to learn and then be able to take over*
 - Aves theater, Thus Friday and Saturday at 7pm
- Treasurer: Shiri Ayalon (hsptotreasurer@sycamoreschools.org)
 - Updated Financials
 - Balance Sheet
<https://drive.google.com/file/d/1VqnxUAjxelnyRJcLtZJvjAkesIR5nE2L/view?usp=sharing>
 - Budget vs Actual
 - <https://drive.google.com/file/d/1wQnzsOSwb8hUBp8wmzY0ixsMv6DcNVQi/view?usp=sharing>
- VP of Operations: Kenna Wahlquist - (hsptovp@sycamoreschools.org)
- VP of Bookstore: Christa Lloyd (hsptohangar@sycamoreschools.org)
 - *Hangar new styles will be available at craft show. Volunteers are looking good for the craft show, but we could always use more. Email Christa if you want to volunteer and or ask questions.*
- Corresponding Secretary: Paige Rodgers (hsptocorresponding@sycamoreschools.org)
 - Hospitality: Assists with General meeting setup
 - Staff Appreciation: Partnered with school staff and social committee to rejuvenate teachers' birthday recognition
 - Staff Appreciation Meals: Successfully served 124 boxed meals at the fall conference. Feb conference caterer booked; details and volunteer opportunities to be shared in January
- Recording Secretary: Lisa Thomas (hsptorecording@sycamoreschools.org)
Giving back during thanksgiving week; Flyers will be distributed via weekly newsletter and social media.

Adjournment at 1042am

Next PTO meeting is Fri, Jan 19th @ 9am School board representatives will attend

Also : Coffee w/Counselors Wed, Dec 6th @ 9am