

Sycamore High School PTO

General Meeting Minutes

Friday, May 13, 2022 - 9:00am

14 in person attendees

7 FaceBook live attendees

Call to Order

Introduce New Board Members

Christa Lloyd and Julie Szabo

Karen Wolter

Approval of April 2022 Minutes

Principal's Report

Doug Mader

Construction update

Kitchen/Cafeteria is demolished

Temporary cafeteria line is working well

Summer construction will be intense

Moving lots of departments into temporary wings

Moving several departments to their final homes

Athletic area with the exception of the gym will be completed this summer

Waiting for gym due to time it takes to install bleachers and to wait to install floor so it doesn't get damaged while new roof is being installed

Air quality is constantly being tested to ensure no mold is present

Football stadium

Goal is to have first game in August on the new field

Locker rooms may not be completed, but there will be a temporary one for both teams

Inflation has caused some issues but they are being worked through

End of the year thoughts

Graduation

Tickets required

Will have some extra at Will Call if you forget yours

Estimating it will last 1hr 50min

Senior class has been outstanding this year!

Clear bags required to enter Cintas Center

All individuals in attendance will be required to walk through a metal detector to enter

No electronics allowed for the graduates

Caps CAN NOT be decorated

Exams

Email will be sent out soon regarding expectations for who will take exams and requirements for being present at school

Seniors and AP classes may be exempt from exams

Seniors may have to take one if they need the grade to pass the class

Families will be contacted if student is exempt from taking exam for any reason

Construction will be halted during exam week

Scheduling

Waiting on a couple staffing issues to be worked out to complete final master schedule

Faculty/Staff Representative's Report

Brian Sweeney, Counselor

May 15 is the deadline for schedule change requests

Deadline is to help facilitate staffing needs

Presidents' Report

Alissa Simms/Karen Ronningen(hspto@sycamoreschools.org)

Dates for 2022-23

Schedule Pickup: Aug. 16 (12-4p); Aug. 17 (8a-12p)

Homecoming: Dance is on Oct. 1, 2022

Odd Couples: Feb 18, 2023

Prom: April 15, 2023

Graduation: May 21, 2023 (subject to change)

Senior Class (Angie Miller hopes to attend and present)

Prom/ After Prom May 14/15

Cap and Gown pick up May 17

Senior "mint"- Letters due by May 20 and delivered May 23

Senior Picture and Elementary Walk - May 25th

Senior Picnic/Slideshow before in Theater - May 26

Senior Recognition Night - May 26

Mandatory Graduation Rehearsal at Cintas - May 27

Graduation at Cintas Center - May 29th doors open at 9:30am

Graduation tips from past parents

Take pictures in cap & gown on Saturday

Lots of girls wear white dresses under gown but not a requirement

Have someone taking pictures of your student walking across the stage and someone else taking pictures of the jumbo screen - it all happens very quickly

After Prom

After Prom Preview May 14 7-8:30pm

Event is from 10:30p to 2:30a

Over 540 tickets have been sold

Tax Exemption issue

503c status is under ASSPO (all PTO organizations at Sycamore fall under this umbrella)

Tax Exemption status had been revoked due to a clerical error

ASSPO accidentally failed to file a form for the past 3 years

ASSPO is creating a plan with the district to make sure this doesn't happen again

ASSPO hired an accounting firm to assist in reapplying for tax exempt status correctly

Clark, Shaffer, Hackett is a firm in Dayton that was hired

We are still a non-profit organization

We do not pay taxes on purchases made by the PTO or on purchases made in the Hangar

Losing the 503c status is an issue for those who want a deduction on a donation made to any of the PTOs

HS PTO has reached out to anyone who made a \$500 or more donation after Nov 2021

Accounting firm has assured us that this is not a big issue, it's just a technical issue of missing filing the form

Treasurer's Report

Shiri Ayalon(hsptotreasurer@sycamoreschools.org)

Vote on \$583.34 for tax accountant out of board discretionary

Total amount was divided by 16 to account for school populations

Each elementary pays 1/16

Greene and Junior High pay 2/16 each

High School pays 4/16

Move to approve the motion: [Angela Radakovich](#)

2nd to approve: Diane Vanderbrink

Motion unanimously passed

Budget vs Actual as of 4/30/22

Still within budget

Will use this information to create/adjust budget for next year

VP of Operations' Report

Michele Neat(hsptovp@sycamoreschools.org)

Still need to fill 2 positions on the PTO

Co-chair for Odd Couples

Chair for After Prom

VP of Bookstore's Report

Carrie Dippold(hsptohangar@sycamoreschools.org)

Arts & Crafts Show 5/21/22 at SHS 10-4

Symmes Pop up shop 5/18 6:30-8

Open every day at lunch through Friday 5/27

10:30-12:30 (10-2 on Wednesdays)

Shop online at aveshangar.com

Recording Secretary's Report

Karen Wolter(hsptorecording@sycamoreschools.org)

Will post April and May's general meeting minutes on FP page and webpage for viewing

Corresponding Secretary's Report

(hsptocorresponding@sycamoreschools.org)

Staff Appreciation

Had a "Build Your Own Pasta" night with desserts

Donated left over food to an organization that feeds those in need

Purchased 4 large tub coolers that are available for use by any committee in the PTO

Retirees - Cindy Zetterberg and Ken Clark

Will be giving them a gift

Volunteer Recognition

Recognizing those parents with their youngest graduating

Adjournment

Next year's first general meeting will be potentially September 9th and will also be our Back to School Coffee.